

# Physical Facilities and Technical Infrastructure Plan

## **Overall**

The adequacy of facilities is reviewed annually by the Trustees. The Fund Administrator is charged with overseeing the implementation of changes to the facilities within the framework of the ongoing lease arrangement with IUPAT.

## **Physical Facilities**

The main campus, which is leased on a long-term basis from IUPAT, is located in Hanover, Maryland. Under the terms of the lease agreement, iFTI (International Finishing Trades Institute) has unfettered access to facilities that include administrative office and instructional space. IUPAT provides all necessary water, air conditioning, heating, electricity, telephone and other utility services reasonably and necessarily required for the use of campus facilities. IUPAT also shall provide cleaning, janitorial and facilities maintenance services as are reasonably necessary in connection with the use of such facilities and such other operating expenses as shall be necessary or appropriate. The lease agreement between the parties defines the obligations IUPAT owes to iFTI regarding the physical facilities.

### **Physical Characteristics of the International Finishing Trades Institute (iFTI)**

7230 Parkway Drive, Hanover MD 21076

The International Finishing Trades Institute Training Center provides 52,000 square feet of office and training space. The facility contains six classrooms on the second floor, including a computer lab and flexible lab and hands-on training space on the first floor. The six classrooms (A-F) total more than 6500 square feet of training space fully equipped with a multimedia projector, flip charts, white boards, televisions, Zoom set-up, real-time camera recording and microphone capabilities as well as computer hook-ups and Internet services.

Classroom measurements in square feet are as follows:

Classroom A – 1,479 sq. ft.

Classroom B – 1,215 sq. ft.

Classrooms C and D – 1,031 sq. ft. (each)

Classrooms E and F – 903 sq. ft. (each)

The flexible lab and training floor area is 27,493 square feet. It provides 10 welding booths, 2 abrasive blast booths, 4 spray booths, simulated steel structure for rigging and hoisting and other operations, a confined space tank, male and female locker rooms, and floor space for constructing various decontamination facilities, containment, and mock-ups for reduction strategies. The facility is equipped with all of the necessary tools and materials and mock-up rooms to perform hands-on activities.

## **Campus Security**

In addition to the health of our students, the safety and security of our students, their property and campus property is of primary concern. The following policies are in effect to ensure this security.

- 1) All faculty, staff and students are to report the loss or damage of school equipment to a school representative. An incident report form should be used for this purpose.
- 2) No guns, knives, or other weapons are permitted on the campuses or in the parking lots at any time. Any student found to possess these items on campus will be subject to immediate dismissal.
- 3) Students are to report any threats or attacks made by fellow students to the Director. A full investigation will be conducted. If these reports are substantiated, the offending student will be subject to immediate dismissal.
- 4) Any other incidents or actions that threaten the harmony or the security of the campus, should be reported immediately to a school representative.

## **Condition of Facilities**

The main campus is in compliance with all required rules and regulations governing occupational education. All grounds and buildings are maintained in excellent condition. It is the goal and commitment of iFTI to continue to provide a safe, comfortable, and well-maintained working and educational environment for our students, employees, and customers.

## **Technical Infrastructure**

iFTI uses technical infrastructure supplied by IUPAT under the terms of a long-term shared services agreement. The information systems services include, but are not limited to the support and maintenance of campus IT infrastructure. This includes evaluating new technology, server and PC hardware and software, networking, custom applications, digital and wireless telephones, document management, perimeter and digital security and audio and video needs.