

# Equipment Plan

## **Relevant and Up-To-Date**

The Instructor Training Programs feature up-to-date equipment that is consistent with the goal of preparing apprenticeship instructors to train individuals to meet the needs of signatory contractors.

## **Maintenance, Repair, Replacement**

All equipment is expected to be maintained in accordance with manufacturer's specifications. When a piece of equipment fails to operate or becomes unsafe, it is immediately taken out of service. Instructors are further required to notify the Director of Curriculum and Instruction of any equipment that needs to be replaced. The decision to replace or repair will be based on cost effectiveness. For classroom equipment, iFTI staff files a report through the [support@iupat.org](mailto:support@iupat.org) mailbox managed by the IS Department.

When equipment becomes obsolete it is removed from service and replaced with an up-to-date model if available. When equipment is considered to be obsolete or unusable, iFTI disposes of it in compliance with the local recycling and disposal requirements of the community as well as any state or federal guidelines that may apply.

## **Safety Standards**

The Director of Curriculum and Instruction asks relevant faculty and staff to make daily, weekly, monthly, quarterly or annual checks on all equipment, to make sure that equipment meets all safety standards. Instructors have been trained in the proper and safe use and maintenance of equipment. Instructors have been trained to remove nonworking or unsafe equipment from usage and report that equipment to the Director of Curriculum and Instruction for repair or replacement.